



FIFE SYMINGTON  
Governor

LARRY S. BONINE  
Director

# ARIZONA DEPARTMENT OF TRANSPORTATION

INTERMODAL TRANSPORTATION DIVISION  
ENGINEERING CONSULTANTS SECTION  
205 South 17th Avenue - Room 293E, Mail Drop 616E  
Phoenix, Arizona 85007



THOMAS G. SCHMITT  
State Engineer

December 13, 1996

## Engineering Consultants Section

### INFORMATION BULLETIN 96-16

**TO: CONSULTANTS**

**FROM: ENGINEERING CONSULTANTS SECTION** *For*

**SUBJECT: FOR ENGINEERING FIRMS DOING WORK FOR ADOT, AS CONTRACTORS  
(CONSULTANTS) OR SUBCONTRACTORS (SUBCONSULTANTS)**

For Architectural and Engineering Contracts, the Arizona Department of Transportation requires the Consultants to adhere to the Federal Acquisition Regulations (FAR), Title 48, Chapter 1, Part 31 (Contract Cost Principles and Procedures for the pricing of contracts, subcontracts, and modifications to contracts and subcontracts whenever cost analysis is performed, and the determination, negotiation, or allowance of costs).

Consultants selected to negotiate a contract will be expected to provide a financial statement prepared in accordance with GAAP (General Accepted Accounting Principles, including full-disclosure notes) and reconciled schedules of overhead costs adjusted by regulations contained in Subpart 31.2 - Contracts with Commercial organizations in assessing a Consultant or Subconsultant's financial capability and the allowability of Indirect or Overhead Cost Rates (See attachment).